

Mayor D. Dwayne Tuggle called a regular monthly meeting of the Amherst Town Council to order November 14, 2018, at 7:00 P.M. in the Council Chambers of the Town Hall at 174 S. Main Street. It was noted that a quorum was present as follows:

P	D. Dwayne Tuggle	P	Kenneth G. Bunch
A	Andr Higginbotham	A	Mark A. Stinnett
P	Kenneth S. Watts	P	Rachel A. Carton

Town Manager Sara E. Carter, Town Attorney W. Thomas Berry, Clerk of Council Vicki K. Hunt, Office Manager Tracie L. Wright, Police Chief Robert A. Shiflett, II, Director of Plants Gary Williams, Lead Water Operator Becky L. Cash, and Utilities Maintenance Foreman Charles Thompson, were present.

Recitation of the Pledge of Allegiance to the Flag was followed by an invocation by Kenneth S. Watts.

Mayor Tuggle welcomed Janice Wheaton and Sarah Ogden who will take their seats as new council members beginning January 1, 2019.

Mayor D. Dwayne Tuggle opened the floor for citizen comments. No comments were made.

Mr. Watts made a motion that was seconded by Mrs. Carton and carried 3-0-2 to approve the minutes from the October 10, 2018, meeting. Mrs. Carton and Messrs. Watts and Bunch voted "Aye." Messrs. Higginbotham and Stinnett were absent.

After discussion, a motion was made by Mr. Bunch that was seconded by Mr. Watts and carried 3-0-2 to adopt a new Town of Amherst Brockman Park Hunting Policy as recommended by staff. Mrs. Carton and Messrs. Watts and Bunch voted "Aye." Messrs. Higginbotham and Stinnett were absent. A copy of the approved policy is attached and made a part of these minutes.

After discussion, Town Manager Carter was authorized to continue to work with staff to monitor and link from social media a survey published on the Town website concerning a potential leash law in the Town. Further discussion was deferred to the December meeting.

Mayor Tuggle adjourned the meeting at 7:12 PM.

Mayor Tuggle reconvened the meeting at 7:15 PM. A quorum was present as noted above.

After discussion, Mrs. Carton made a motion to hold a public hearing at the December meeting on proposed Town Code Sec. 8.1-410 which, if approved, would allow partial rebates of food and beverage tax collected for a limited period of time to new and expanding businesses, as recommended by staff. The motion was seconded by Mr. Watts and carried 3-0-2 with Mrs. Carton and Messrs. Watts and Bunch voting "Aye." Messrs. Higginbotham and Stinnett were absent.

After discussion, Mr. Watts made a motion that was seconded by Mr. Bunch and carried 3-0-2 to authorize Town Manager Carter to accept the proposal from Appalachian Power Company to install a receptacle, small breaker, wiring and connection to the APCO secondary service on 33 poles on N. Main Street, from Greenview Drive to Lexington Drive and to make an expenditure associated thereto in the amount of \$7,430, for the purpose of installing Christmas decorations, as recommended by staff.

Mrs. Carton and Messrs. Watts and Bunch voted “Aye.” Messrs. Higginbotham and Stinnett were absent.

After Town Manager Carter gave a background report on a proposal received from County Administrator Dean Rogers prepared by PB&A Marketplace Intelligence on the feasibility of a YMCA/Healthy Living Center in Amherst, and the Town’s possible interest in participation in the market study analysis and partial funding to research an estimate for membership demand and program participation for the center at two potential sites, i.e. Town of Amherst and Madison Heights, Town Council, after discussion and by consensus, directed Town Manager Carter to prepare a response to the County Administrator that the Town would: (a) require that there is a reevaluation of sampling methodology to include Nelson and Lovington areas; (b) require that all active members of the Town’s YMCA Exploratory Committee shall be included in the study focus group; (c) require that the Town will be provided a written true cost estimate of the project; and (d) indicate the Town’s willingness to cover 25% of the cost in view that town residents are also citizens of the county.

Mayor Tuggle established a Recodification Committee appointing Kenneth S. Watts and Kenneth G. Bunch to work with Clerk of Council Vicki K. Hunt and Town Attorney W. Thomas Berry on finalization of code recodification.

By consensus, Town Manager Carter was directed to task Vicki Hunt on a plan for staff service recognition. Ms. Carter requested that Ms. Hunt be allowed to finish recodification of Town Code before taking on another project.

Mayor Tuggle reported that a Strategic Planning Session for Town Council Members will be set for December/January with Stephanie Davis as facilitator.

Mayor Tuggle adjourned the meeting at 7:51 PM.

Mayor Tuggle reconvened the meeting at 7:56 PM. A quorum was present as noted above.

Mayor D. Dwayne Tuggle opened the floor for citizen comments.

Isiah Lewis, Amherst County, VA, WAMV Radio Account Executive and Creative Consultant, came forward stating that WAMV is moving toward a more community-based approach sharing knowledge about what is going on in the community and would like to offer free public service announcements on matters such as the potential leash law survey and how to access the survey via the town’s website.

At 7:59 PM Mr. Watts made the following motion that was seconded by Mrs. Carton and carried 3-0-2 with Mrs. Carton and Messrs. Watts and Bunch voting in favor and Messrs. Higginbotham and Stinnett absent: I move that Town Council convene in closed session, for discussion or consideration relating to a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business or industry’s interest in locating or expanding its facilities in the community, per the exemption at §2.2-3711A.5 of the Code of Virginia.

At 8:22 PM Mr. Watts made a motion, seconded by Mrs. Carton, that Council adjourn the closed session and enter open session, certifying to the best of each member’s knowledge that (i) only public business matters lawfully exempted from open meeting requirements under Title 2.2, Chapter 37 and §15.2-2907 of the Code of Virginia and (ii) only such public business matters as were identified in the motion by which the closed session was convened were heard, discussed or considered in the session.

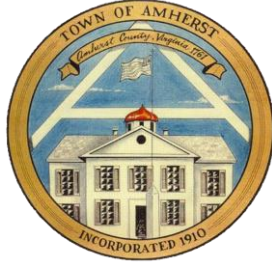
The motion 3-0-2 via the roll call method with Mrs. Carton and Messrs. Watts and Bunch voting “Aye”. Messrs. Higginbotham and Stinnett were absent.

There being no further business, the meeting adjourned on a motion by Mr. Bunch seconded by Mrs. Carton at 8:23 PM.

D. Dwayne Tuggle
Mayor

Attest: _____
Clerk of Council

DRAFT FOR APPROVAL



TOWN OF AMHERST

Office of the Town Manager
Amherst Police Department
and
Town Council

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TOWN OF AMHERST HUNTING POLICY Adopted by Council: November 14, 2018

- (1) RULES: All hunters must abide by all rules and regulations set forth by Virginia Department of Game and Inland Fisheries.

NOTE: NO HUNTING ALLOWED ON PUBLIC PROPERTY ON SUNDAY'S.

- (2) PERMITS: All hunting permits will be given out by the Chief of Police or his designee. Each hunter will be given written permission that he/she must have on their person at all times while hunting Town Property. Also, a colored placard will be given to each hunter, so it can be placed on the dashboard of the vehicle driven while hunting Town Property. This will assist law enforcement when patrolling and when calls come in about suspicious vehicles. There will be no guest permits issued, all hunters must have their own permission letter.

NOTE: PERMISSION IS VALID DURING THE CURRENT HUNTING SEASON ONLY AS OF THE DATE OF THE PERMISSION LETTER.

- (3) LICENSE: Upon receiving the written permit, each hunter will be charged a \$25.00 fee. All town employees are exempt from the \$25.00 permit fee.

(4) WEAPONS OF USE: No FIREARM'S are allowed for hunting purposes on Town Property. The use of firearms is strictly prohibited upon Town Property. Only traditional archery and crossbows will be allowed for hunting purposes.

(5) TREESTANDS AND GROUND BLINDS USUAGE: Treestands and ground blinds can be used but they must be removed at the conclusion of the hunting season. It is recommended that stands be labeled with the owner's name.

NOTE: The Town is not responsible for any lost or stolen items.

(6) LIABILITIES: The Town of Amherst is not responsible for any accidents or injuries that occur while hunting on Town Property. The hunting permission letter will serve as notification for the release of Town responsibility If such incidents occur. A copy of each hunting permission letter will be kept on file in the Amherst Police Department.

DRAFT FOR APPROVAL